



December 8th, 2022  
Council Meeting Minutes  
Prepared by: Amrita LaRose

## CASG MINUTES -- December 08th, 2022

### **Attendance**

#### Executive Members

- Dakota Livingston – President, CASG
- Gray Simms – Vice President Internal, CASG
- Francesca Lepore – Vice President Operations, CASG
- Nora Draper – Vice President Academic, CASG

#### Department Representatives

- Sydney Weaver
- Anna Maria Khalil (Proxy for Carley Pompa)
- Josh Garraz
- Hannah Velle (Proxy for Chris Pratt)
- Michael Huynh
- Ally Krueger-Kischak
- Allan Buri
- Daniella Akat
- Sonika Sharma
- Christie Charles
- Solenne Ntowo Djocgoue
- Taran Allan-McKay
- Ben Albright-Peakall
- Zaneta Wilkinson
- Tori Metcalf
- Ellis Bissonnette
- Charlie Brockman
- Shelby Wensink (Proxy for Elyse Rogers)
- Nikita Yovchev
- Bronwyn Hubbard
- Richa Duphare
- Liam Kavanagh
- Robin Feeney
- Ciaran McDonald-Jensen
- Maria Guilla Testa
- Ty Summers
- Belle Henderson
- Angus Jull
- Akeel Samji
- Michael Shaikhet

- Forest Anderson
- Rizzieri Balestra
- Charlotte Turenne
- Ainsley Lewis
- Kiri Sidhu
- Victoria Metcalf
- Max

#### Faculty Coordinators

##### **Faculty of Public Affairs:**

- Cassie Klein

##### **Faculty of Arts and Social Science:**

- Sean Cruz

##### **Faculty of Science:**

- Rafique Siddique

##### **Faculty of Engineering and Design:**

- Alexandria MacDonald

#### Other Attendees

- Amrita LaRose – Council Clerk
- Tyson Scott – Council Chair

#### Regrets

- Aaditya Chopra
- Sarah El Fitori
- Anastasia Lettieri

#### Absences

- Haley McDonald
- Sarah Muscolino
- Ben Lieu
- Gabriella Pickton
- Cassandra Bellefeuille
- Annie Tuba
- Steve Mansour
- Giuseppe Ivan Sestini
- Moobinah Faisal
- Katelyn Madigan
- Megan Umubyeyi
- Rizzeri Balestra

- Mihir Bissessur

### **Call to Order**

- Chair Scott called the meeting to order at 6:38 pm on 12/08/2022.

### **Item 1: Land Acknowledgment**

- Chair Scott provided a land acknowledgement at 6:38 pm on 12/08/2022.

### **Item 2: Motion to Approve the agenda**

- Chair Scott requested a motion to approve the agenda for the December 08th, 2022, CASG Council Meeting.

**In favour: 100% Abstain: 0% Against: 0%**

**Motion Passed Unanimously.**

### **Item 3: Motion to Approve Previous CASG Minutes from November 2022 CASG Council Meeting**

- Chair Scott requested a motion to approve the minutes for the November 2022 CASG Council Meeting.

**Motion – Micheal Huynh      Seconded – Allan Buri**

**In favour: 93.1% Abstain: 6.9% Against: 0%**

**Motion Passed Unanimously.**

### **Item 4: Declaration of Conflict of Interest**

No Declaration of Conflict of Interest.

### **Item 5: Announcements and Correspondence**

No announcements were made during this time.

### **Item 5 a. Items for Information**

No items for information were made.

### **Item 6: President's Report**

- Executive Reports
  - President, Dakota Livingston
    - Dakota gave a recap of what CASG has accomplished during the Fall term:
      - CASG has made new partnerships with various clubs and societies on campus and representatives from the community, such as partnering with RRRA, Carleton's Equity Services

- CASG has plans for creating new events in the Winter semester.
- Dakota and the executives are still working on CASG's Student Consultation Series:
  - This consultation series has identified three areas: (1) sexual violence prevention and education; (2) focus on permanent grading reform; (3) focus on exam preparation and study tips.
    - Virtual consultation for CASG's Student Consultation Series will remain open for the remainder of the year. Feel free to spread the word about it and complete it yourself!
      - For more information on this consultation series, feel free to reach out to the CASG executives. Additionally, there is an article on the Carleton Charlatan, where CASG executives provide more detail about this series.
- Looking ahead: CASG plans to participate in the Winter semester Frosh week, which will take place in the first week of the winter semester. CASG is also planning to host a 'Net Night' on Wednesday, January 11, from 4-5 pm. This event is an opportunity for Carleton students to engage with Professors and Faculty members to foster a community in Carleton and make talking to faculty members more accessible. More information about this event will be provided.

### **Item 7: Vice President's Reports**

- **Item 7 a:** Vice President Internal, Gray Simms
  - Gray excitedly announced that we have four new councillors and department representatives. Additionally, from the last meeting, Gray and his respective committees went over the keyholder policy and made changes to it. More information will be provided in the Committee Reports Section.

### **Item 7 b:** Vice President of Operations, Francesca Lepore

- Francesca met with her respective committees. Additionally, Francesca met with Amanda, an LGBTQIA2s+ representative from Ottawa's Police services.
- Please let Francesca know if you would like your picture taken to be broadcast on the CASG website. Also, if you would like your contact information to be on the CASG website for students to contact you and bring their concerns to you, please let Francesca know.
- Update on CASG's budget: the presidential budget remains the same. \$750 was spent on CASG merchandise and executive merch. It ended up being \$100 under budget. The AIF had a successful first funding period for their scholarships. For

VPI's budget, money was used for study snacks, CASG's Google Workspace and banking.

- Looking ahead: Francesca will be working on 'Net Night' along with the CASG team. Additionally, Francesca will continue to work with the promotions committee.

**Item 7 c:** Vice President of Academic, Nora Draper

- AIF was able to give away the remaining funding they had for this semester; it was a successful period of scholarship applications.
- Study snacks will run again this year. Study snacks will be given out in the University Centre Atrium. There will also be a virtual portion of Study Snacks from December 9-11 (giving away \$25 gift cards each day with partnerships).
- CASG will be hosting a Paws & Paws event that will have therapy dogs during the exam season.
- Looking Ahead: Nora and the AIF committee are in the process of reviewing affirmative action scholarships and looking at how to make them more equitable. Nora has consulted with Carleton's Equity Services to help structure and develop the scholarships.

**Item 8: Coordinator Reports**

**Engineering**

Some concerns in the engineering department were raised regarding the academic drop date. There are concerns that the academic drop date occurs before many students receive a grade or have an understanding of where they stand in the class. Therefore, students are advocating for a later academic drop date. Moreover, students are becoming aware of the fact that they cannot drop classes without getting fails. The concerns are students should be made aware of this and should be given ample time to drop classes. Further, there are concerns regarding professor evaluations not being mandatory for all professors. Lastly, there are concerns about exam percentages in this department. Namely, many Engineering exams are worth 50%.

**Item 9: RRRRA Report**

- No report provided.

**Item 10: GSA Report**

- No report provided.

**Item 11: CUSA Report**

- No report provided.

**Item 12: Board of Governors Report**

- No report provided.

### **Item 13: Senate Report**

- Dakota is a representative for Kathy as Kathy sends her regrets, and Dakota attended the meeting. Just a reminder that there are vacant positions in the Senate. If you are interested, please check the Senate website. there was a reminder about vacancies. Check the websites to see what spots are available. One of the FASS seats was filled.
- An important part of the meeting was that the Senate passed and approved the use of self-declaration forms for students to submit to their Professors instead of having to submit doctor notes, which will be used in the next academic school year (Fall).
- Additionally, there were two presentations, Carleton digital strategies, a roadmap, and a progress report was presented.

### **Item 14: Committee Reports**

Governance Review: The committee met with the VPI. The committee discussed the current key holder policy and made changes to it. The electoral code and executive elections will happen next semester. Changes have not been made to the code. However, the committee will revise the bylaw and make any necessary.

Promotions and Campaign committee: This committee met and discussed potential campaign ideas. The committee discussed study snacks in terms of making posts to promote the event. The committee is planning to include potential testimonials from previous recipients to spread awareness about CASG and the benefits of the AIF scholarships. Additionally, there are conversations about reaching out to Carleton Club and Society representatives to spread the word about CASG.

Finance committee: This committee explored the CASG budget and reviewed it. They also discussed plans for Study snacks.

### **Item 15: Constituency Reports**

- There are concerns about budget cuts for the department of Global Affairs and how this may affect students.
- Students are looking for ways to integrate career skills into courses
- History Undergraduate Society
  - Discussed their concerns around accessibility on campus. For example, tunnel access and the impact on those with mobility issues. Further,

elevators not working in buildings with no notice & individuals are not able to know about this.

- Complaints about communications classes still being unable to and students struggling with this delivery mode of the class. People are concerned with being able to pass.

**Item 16: Presentations/Delegations**

- No report provided.

**Item 17: New Business**

**Item 17 a.: Motion to Fill the Commerce Seat**

- Chair Scott requested a motion to fill the vacant Commerce Seat where Tori Metcalf expressed interest in this position.

**Motion – Sean Cruz **Seconded** – Christie Charles**  
**In favour: 91.4% Abstain: 8.6 % Against: 0%**  
**Motion Passed.**

**Item 17 b.: Motion to Fill the Vacant Humanities and Biology Seat**

- Chair Scott requested a motion to fill the vacant Biology Seat where Moobinah Faisal expressed interest in this position.

**Motion – Sydney Weaver **Seconded** – Cassie Klein**  
**In favour: 83.9 % Abstain: 16.1 % Against: 0%**  
**Motion Passed.**

**Item 17 c.: Motion to Approve the Keyholder Policy**

- Chair Scott requested a motion to approve the Keyholder Policy where CASG executives hold keys to the CASG office, and in an instance of key replacement, CASG executives are responsible to pay this fee and not have it come out of the CASG budget.

**Motion – Sean Cruz **Seconded** – Charlie Brockmann**  
**In favour: 81.8% Abstain: 12.1% Against: 6.1%**  
**Motion Passed.**

**Item 18: Introduction of ByLaw/Policy**

- No report provided.

**Item 19.b: Reconsideration of ByLaw//Policy**

- No report provided.



**Item 20: Unfinished Business and Deferred/Tabled Items**

- No report provided.

**Item 21: Other Business**

**Item 21 a.: Motion to Declare a Position on Due Dates that fall on Remembrance Day and Truth and Reconciliation Day**

- Chair Scott requested a motion for the council to adopt the position that assignments due on Remembrance Day and Truth and Reconciliation Day should have flexible due dates.

**Motion** – Sydney Weaver

**Motion Passed.**

**Item 22: Question Period**

- Question about the ‘Net Night’ event regarding who this event is for and who can attend. Dakota clarified that this event could include any faculty members.
- Self-declaration form: if you are feeling unwell or facing difficulties that are hindering your academics, you can submit a self-declare form, and you can have it requested for you, or someone can request it on behalf of others. However, this policy will not come into effect until September, so more information will be provided.

**Item 23: Adjournment.**

- Chair Scott requested a motion to adjourn the December Council Meeting at pm until the January meeting at 6:30 pm.

**Motion** – Sydney Weaver

**Seconded** – Micheal Hunyh

**Motion Passed Unanimously.**